

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING OF THE
BOARD OF TRUSTEES**

November 14, 2023

I. Call to Order

The meeting was held at the Winnetka Library, 768 Oak St., Winnetka, Illinois. President Mitchell called the meeting to order at 7:02 p.m. A quorum was present.

II. Roll Call

Present: In-person Trustees Travis Gosselin, Sarah Munoz, Ranjini Shankar, Thomas Sundell, Matt Kinnich, and Board President Melissa Mitchell; and Library Director Monica Dombrowski.

Absent: Trustee Deborah Vandergrift

Present was library employee Mark Swenson (IT Manager).
Present was Winnetka resident Jeffrey Liss

III. Public Comments

No public comments.

IV. Approval of Minutes

Approve minutes of the October 16, 2023 regular meeting.

President Mitchell announced approval of the October 16, 2023 Regular Meetings Minutes.

V. Financial Report

Trustee Munoz presented the October 2023 Financial Statement.

VI. Library Reports

Library Director's Report

Director Dombrowski presented the October 2023 Director's Report, which was included in the October 2023 board packet.

Board President's Report

President Mitchell had nothing to report.

VII. Liaison Reports

Winnetka Village – Trustee Gosselin had nothing to report. Director Dombrowski stated that the library will participate in the village seasonal Window Decorating event.

Northfield Village – Trustee Kinnich reported on the village manager search and zoning discussion. Trustees Shankar and Munoz spoke of the village survey on the village website.

VIII. Unfinished Business

- *Approval of the FY23-24 Levy Ordinance*

On a motion by Trustee Munoz and by roll call vote, the Trustees approved ordinance.

Roll call vote:

Ayes: Trustees Kinnich, Munoz, Shankar, Gosselin, Sundell

Nays: none

Absent/abstaining: President Mitchell, Trustee Vandergrift

- *Update on the Northfield Library Renovation Project*

President Mitchell provided an update on negotiations with the Village of Northfield, with respect to the library district's real estate broker's discussion with the village board representative regarding the potential monthly rent amount. The real estate broker drafted a revised letter of intent for the library board's review.

IX. New Business

- *Discussion and approval of the revised Internet Access Policy*

Following discussion, on Trustee Sundell's motion, the Trustees approved the policy as written on voice vote.

- *Discussion and approval of the revised Study Room Policy*

Following discussion, on Trustee Gosselin's motion, the Trustees approved the policy as written on voice vote.

X. Communications

The next regular meeting of the board will be held on Monday, December 11th at 7 p.m. at the Northfield Library.

XI. Public Comments

Jeffrey Liss commented on the Study Room Policy.

XII. Adjournment

There being no further business to come before the Board, a Motion to adjourn to Closed Session was made by Trustee Gosselin.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 7:53 p.m.

XIII. Return to Open Session

- *Update on the Northfield Library Renovation Project*

On returning to Open Session at 8:55 P.M., President Mitchell provided a brief summary of the closed session discussion: the letter of intent will be revised this week per the discussion and be directed to the Northfield Village Board representative by the library district's attorney in this matter.

XIV. Adjournment

There being no further business to come before the Board, a Motion to adjourn was made by Trustee Kinnich.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 8:57 p.m.

Respectfully submitted,

Thomas Sundell
Board Secretary



Melissa Mitchell, President



Thomas Sundell, Secretary

