

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING OF THE
BOARD OF TRUSTEES**

July 17, 2023

I. Call to Order

The meeting was held at the Winnetka Library, 11768 Oak St., Winnetka, Illinois. President Mitchell called the meeting to order at 7:03 p.m. A quorum was present.

II. Roll Call

Present: Trustees Travis Gosselin, Matt Kinnich, Sarah Munoz, Ranjini Shankar, Thomas Sundell, Deborah Vandergrift, and Board President Melissa Mitchell; and Library Director Monica Dombrowski.

Present was library employee Mark Swenson (IT Manager).

III. Public Comments

No public comments.

IV. Approval of Minutes

Approve minutes of the June 19, 2023 regular meeting.

President Mitchell announced approval of the June 19, 2023 Regular Meeting Minutes.

V. Financial Report

Trustee Munoz and Director Dombrowski presented the June 2023 Financial Statement.

VI. Library Reports

Library Director's Report

Director Dombrowski presented the June 2023 Director's Report, which was included in the July 2023 board packet.

Board President's Report

President Mitchell provided an update regarding the Northfield branch.

VII. Liaison Reports

Winnetka Village – Trustee Gosselin reported on street construction.

Northfield Village – Trustee Kinnich reported on village signage plans and the change of village manager and consequent special projects assignment, including the Northfield Library project.

VIII. Unfinished Business

Approval of revised Program Policy

A Motion to Approve the revised Program Policy, subject to the substitution of 'reconsideration process' for 'escalation process' was made by Trustee Munoz.

The Motion passed on a voice vote.

IX. New Business

- *Approval of a change to the FY23-24 November Board Meeting Date*
As requested by Director Dombrowski, a Motion to Approve the shift the November Board Meeting from Monday the 13th to Tuesday the 14th was made by Trustee Gosselin.

The Motion passed on a voice vote.

- *Approval of Minutes, as revised, of Meetings Lawfully Closed under the Open Meeting Act for August 16, 2021 and November 22, 2021*
A Motion to Approve such Minutes was made by Trustee Vandergrift.

The Motion passed on a voice vote.

- *Approval of Resolution determining release of Closed Session Minutes for August 16, 2021 and November 22 2021*
A Motion to lawfully not release said Minutes was made by Trustee Gosselin.

The Motion passed on a voice vote.

- *Approval of Resolution approving destruction of Closed Session Recordings for August 16, 2021 and November 22, 2021*
A Motion to approve destruction of said closed session recordings was made by Trustee Gosselin.

The Motion passed on a voice vote.

- *Approval of Building & Maintenance Tax (.02% special tax) Ordinance*
A Motion to approve the Building & Maintenance Tax (.02% special tax) Ordinance was made by Trustee Vandergrift.

The Motion passed on a roll call vote:

Ayes: Trustees Gosselin, Kinnich, Munoz, Shankar, Sundell, Vandergrift

Nays: None

Abstain [no tie vote]: President Mitchell

- Update on FY22-23 investments was provided by Trustee Munoz and Director Dombrowski.
- Update on Q4 Strategic Plan progress was provided by Director Dombrowski.

X. Communications

The next regular meeting of the board will be held on Monday, August 21st at 7 p.m. at the Winnetka Library.

XI. Public Comments

No public comments.

XII. Adjourn to Closed Session

Closed Session

5 ILCS 120/2(c)(5): To consider the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

A Motion to adjourn to closed session was made by Trustee Sundell.

The Motion passed on a voice vote and President Mitchell adjourned to closed session at 8:08 p.m.

XIII. Return to Open Session

Returned to open session from closed session at 10:07 p.m.


XIV. Adjournment

There being no further business to come before the Board, a Motion to adjourn was made by Trustee Kinnich.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 10:08 p.m.

Respectfully submitted,

Thomas Sundell
Board Secretary

 Melissa Mitchell, President

 Thomas Sundell, Secretary