

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A STUDY SESSION
OF THE BOARD OF TRUSTEES**

January 8th, 2018

I. Call to Order

The meeting was held at the Winnetka Library, 768 Oak St. Winnetka, Illinois. President Johnson called the meeting to order at 7:01 p.m. A quorum was present.

II. Roll Call

Present: President Brian Johnson and Trustees Jean-Paul Ruiz-Funes, Suzie Shoup, Kathleen Reichert, and Keta McCarthy; and Library Director Rebecca Wolf.
Absent: Trustees Raheela Anwar and Lois Neustadt

Present were library employees; Katie Cangelosi (Administrative Assistant), Donna Morales (Head of Circulation Services), and Sarah Quish (Head of Marketing and Communications). Also present was Dan Pohrte from Product Architecture and Design. Also present were Winnetka residents Jeffrey Liss and Mark Hecht.

III. Public Comments

Jeffrey Liss explained that his previous proposal to add more shelving to the area where the current reference desk is.

IV. Discussion Regarding Winnetka Main Floor Renovation

Trustee Ruiz-Funes asked what the guiding principles Product Architecture and Design used when designing for the remodel. Dan Pohrte, Architect from Product Architecture and Design replied that the renovation stayed true to the original design of the Library of mid-century modern with organic patterns, warmth, clear lines, and an open inviting feel overall. Trustee Ruiz-Funes requested guiding principles in writing to be presented at a future Board Meeting.

Dan presented multiple carpet samples to the Board discussing the patterns and color options.

The Board discussed carpeting and narrowed their options down to three. At this point, the Board took their top three options to other spaces in the library. The Board decided to go with the artisan tile carpet in an ashlar, running pattern (alternating pattern).

Sarah presented the updated survey results from patron feedback on the renovation. Sarah stated that there was a total of 308 respondents with the latest numbers.

Director Wolf presented the proposed Quiet Room chairs to the Board. The Board showed consensus of approval with the chair but requested that the chairs be in a different fabric color from the current gray.

Trustee Ruiz-Funes commented that the Quiet Room resembles a lounge and he agrees with negative patron feedback regarding the Quiet Room. Director Wolf responded that

the different furniture styles in the Quiet Room are to create a multi-generational room. The Quiet Room should be comfortable for all patrons that wish to use it.

Discussion followed regarding how laptops will be vended from the front desk for use in the Library.

The Board asked Dan to make renderings with wood tables and different chairs on the mezzanine.

President Johnson recapped the direction of the Board; to explore a suggestion for shelving near the study room, floating shelving for display area, find a warmer surface for rectangular tables in the mezzanine, acoustic treatment to the walls of the mezzanine, and a different color for the winged chairs in the Quiet Room.

The Board discussed patron feedback regarding replacing the glass wall immediately after renovation as opposed to making an assessment six months after construction is complete and replacing the wall at that point if it is necessary. The Board decided to evaluate the need for a glass wall after six months of assessment post completion of construction.

Director Wolf stated that the Winnetka Library will close on January 29th and reopen March 5th. Director Wolf also stated that when the library opens on March 5th it will only be a soft opening as construction will continue through June.

V. Public Comments

No Public Comments.

VI. Adjournment

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee McCarthy and seconded by Trustee Reichert. The MOTION passed on a voice vote and President Johnson adjourned the meeting at 9:12 p.m.

Respectfully submitted,

Katie Cangelosi
Recording Secretary

_____ Brian Johnson, President

_____ Suzanne Shoup, Secretary