

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT  
MINUTES OF A STUDY SESSION  
OF THE BOARD OF TRUSTEES**

February 5, 2018

**I. Call to Order**

The meeting was held at the Northfield Library, 1785 Orchard Lane, Northfield, Illinois. President Johnson called the meeting to order at 7:00 p.m. A quorum was present.

**II. Roll Call**

Present: President Brian Johnson and Trustees Jean-Paul Ruiz-Funes, Suzie Shoup, Kathleen Reichert, and Lois Neustadt; and Library Director Rebecca Wolf.  
Absent: Trustees Raheela Anwar and Keta McCarthy

Present was library employee Katie Cangelosi (Administrative Assistant). Also present were Tiffany Nash from Product Architecture and Design and Winnetka resident Nancy Fox.

**III. Public Comments**

Winnetka resident, Nancy Fox, asked if the mezzanine would offer a quieter area while the study rooms offered closed door study. Director Wolf gave assent to this opinion.

**IV. Discussion Regarding Winnetka Main Floor Renovation**

Director Wolf stated that the Northfield Steering Committee met to discuss the Happ Rd roundabout idea outside the Northfield Branch. Director Wolf stated that there will be parking spaces lost for surrounding businesses including the Northfield Branch which could potentially lose 1 to 4 parking spaces.

Director Wolf stated that the Chamber of Commerce asked if the Library would object to having the area across from New Trier turning into tennis courts and if the Farmer's Market could be held in the Post Office parking lot. The Board gave Director Wolf direction to send approval of this proposal.

President Johnson asked for follow up on the hearing assistance options for the District's meeting rooms. Director Wolf stated that she was in contact with a hearing loop consultant and a room design consultant. Director Wolf stated that if the Library offers any amplification then by ADA the Library must also offer a form of hearing assistance.

The Board discussed whether any of the meeting rooms were large enough to justify needing an amplification system of hearing assistance. Director Wolf will continue looking into this option.

Tiffany Nash from Product Architecture and Design presented the remaining options to the Board regarding the renovation. Discussion followed regarding the color palette, tables, and chairs in the Mezzanine and the Quiet Room. Director Wolf restated the idea of the Library spaces being multi-generational allowing different groups of people access to the same space.

Director Wolf stated that demolition and abatement have begun and is underway. Staff have no access to the upper level during abatement. There will be photos taken during the process.

The Source will hit homes in the middle of February with the front cover devoted to Jennifer Egan the One Book Two Villages author for 2018.

Director Wolf stated that the grand opening of the Winnetka Library is being planned for late June when construction is completed. The Board discussed a date for the grand opening further.

Trustee Reichert asked for a calendar that tied in the renovation and other activities of the library and how marketing and communications tied in with these activities.

Trustee Ruiz-Funes questioned what the circulation goals would be when the Winnetka Library is reopened. Director Wolf stated that because of the inconvenience of construction the goal is to keep circulation steady and to do as much as the Library can to mitigate the inconvenience. The Board showed interest in creating programming and general excitement for patrons to come in and see the library during reconstruction.

The Board asked how the Northfield Branch was doing during the Winnetka Library's closure. Director Wolf stated that it was busy with increased item holds and circulation. Staff from Winnetka are helping with programming and story times as well.

**V. Public Comments**

No Public Comments.

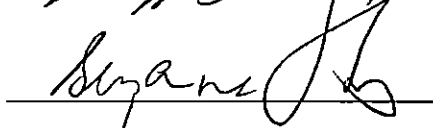
**VI. Adjournment**

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Neustadt and seconded by Trustee Reichert. The MOTION passed on a voice vote and President Johnson adjourned the meeting at 8:11 p.m.

Respectfully submitted,

Katie Cangelosi  
Recording Secretary

  
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Brian Johnson, President

  
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Suzanne Shoup, Secretary