

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT  
MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES**

February 21, 2022

**I. Call to Order**

The meeting was held virtually via ZOOM due to the COVID-19 pandemic. President Mitchell called the meeting to order at 7:01 p.m. A quorum was present.

President Mitchell added an agenda item for discussing board committees under New Business.

**II. Roll Call**

Present: Trustees Todd Van Neck, Katherine Casale MacNally, Deborah Vandergrift, Thomas Sundell, Sarah Munoz, Travis Gosselin, and President Melissa Mitchell; and Library Director Monica Dombrowski.

Absent:

Present were library employees Nicola White (Business Services Coordinator) and Mark Swenson (Information Technology Manager). Present were Winnetka residents Marc Hecht and Jeffrey Liss.

**III. Public Comments**

Winnetka resident Marc Hecht commented on bicycle parking at the Winnetka Library and the proposed revised public comments policy.

Winnetka resident Jeffrey Liss commented on how virtual attendance is recorded in the minutes and the proposed revised public comments policy.

**IV. Approval of Minutes**

- Approve Minutes of the January 17, 2022 Regular Meeting

President Mitchell announced the approval of the January 17, 2022 Regular Meeting Minutes.

**V. Financial Report**

Director Dombrowski and Trustee Vandergrift presented the January 2022 Financial Statements.

**VI. Library Report**

LIBRARY DIRECTOR'S REPORT:

Director Dombrowski presented the January 2022 Director's Report, which is included in the February 2022 Board Packet.

**VII. Liaisons to Other Organizations-Reports**

- *Winnetka Village*- President Mitchell reported that the Village of Winnetka adopted a resolution to approve the endorsement of the 2021 Climate Action Plan for the Chicago region.
- *Northfield Village*- Trustee Munoz reported that the Village of Northfield has started a residential solar power program.

**VIII. Unfinished Business**

- *Discussion on Return to In-Person Board Meetings*

The Board discussed returning to in-person meetings.

A MOTION was made by President Mitchell to return to in-person meetings.

An AMMENDMENT to the MOTION was made by Trustee Vandergrift to include giving President Mitchell the authority to make decisions on behalf of the Board on holding meetings virtually.

ROLL CALL VOTE:

AYES: Trustees Mitchell, Van Neck, Casale MacNally, Vandergrift, Sundell, Munoz, and Gosselin

NAYS:

ABSENT/ABSTAINING:

MOTION CARRIED

- *Discussion & Vote on Revised Public Comments Policy*

A MOTION was made by Trustee Casale MacNally to Approve the Revised Public Comments Policy.

ROLL CALL VOTE:

AYES: Trustees Van Neck, Casale MacNally, Vandergrift, Sundell, Munoz, and Gosselin

NAYS:

ABSENT/ABSTAINING:

MOTION CARRIED

**IX. New Business**

- *Vote to Approve Minutes of Meetings Lawfully Closed Under the Open Meetings Act*

A MOTION was made by Trustee Sundell to Approve the Minutes of Meetings Lawfully Closed Under the Open Meetings Act.

ROLL CALL VOTE:

AYES: Trustees Van Neck, Casale MacNally, Vandergrift, Sundell, Munoz, and Gosselin

NAYS:

ABSENT/ABSTAINING:

MOTION CARRIED

- *Vote to Approve Resolution Determining Release of Closed Session Minutes*

A MOTION was made by Trustee Sundell to Approve the Resolution Determining Release of Closed Session Minutes.

ROLL CALL VOTE:

AYES: Trustees Van Neck, Casale MacNally, Vandergrift, Sundell, Munoz, and Gosselin

NAYS:

ABSENT/ABSTAINING:

MOTION CARRIED

- *Vote to Approve Resolution Approving Destruction of Closed Session Recordings*

A MOTION was made by Trustee Sundell to Approve the Resolution Approving Destruction of Closed Session Recordings.

ROLL CALL VOTE:

AYES: Trustees Van Neck, Casale MacNally, Vandergrift, Sundell, Munoz, and Gosselin

NAYS:

ABSENT/ABSTAINING:

MOTION CARRIED

- *Discussion on Library Committees*

President Mitchell suggested forming community engagement, personnel, and budget/finance committees. The trustees will consider this and send their preferences to President Mitchell.

- *Discussion on Mask Mandate*  
The library will return to mask optional effective February 28, 2022.

**X. Communications**

- *The next regular meeting will be held on Monday, March 21<sup>st</sup> at 7 p.m. at the Northfield Library.*

**XI. Public Comments**

Winnetka resident Jeffrey Liss commented on the proposed community outreach committee, board meeting minutes, and the revised public comments policy.

Winnetka resident Marc Hecht commented on the revised public comments policy and the bicycle parking at the Winnetka Library.

**XII. Adjourn to Closed Session**

- **Closed Session**  
5 ILCS 120/2(c)(5): To consider the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

A MOTION to adjourn to Closed Session was made by Trustee Sundell.

ROLL CALL VOTE:

AYES: Trustees Van Neck, Casale MacNally, Vandergrift, Sundell,  
Munoz, and Gosselin

NAYS:

ABSENT/ABSTAINING:

MOTION CARRIED

President Mitchell adjourned to Closed Session at 8:36 p.m.

**XIII. Return to Open Session**

**XIV. Adjournment**

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Casale MacNally.

ROLL CALL VOTE:

AYES: Trustees Van Neck, Casale MacNally, Vandergrift, Sundell,  
Munoz, Gosselin, and Mitchell

NAYS:

ABSENT/ABSTAINING:

MOTION CARRIED

President Mitchell adjourned the meeting at 8:41 p.m.

Respectfully submitted,

Nicola White  
Recording Secretary

*Melissa Mitchell*

Melissa Mitchell (Mar 24, 2022 21:21 CDT)

Melissa Mitchell, President

*Thomas Sundell*

Thomas Sundell (Mar 25, 2022 16:36 CDT)

Thomas Sundell, Secretary