

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES**

April 17, 2023

I. Call to Order

The meeting was held at the Winnetka Library, 768 Oak Street, Winnetka, Illinois. President Mitchell called the meeting to order at 7:01 p.m. A quorum was present.

II. Roll Call

Present: Trustees Thomas Sundell, Matt Kinnich, Travis Gosselin, Ranjini Shankar, Deborah Vandergrift and Board President Melissa Mitchell; and Library Director Monica Dombrowski.

Absent: Trustee Sarah Munoz

Present were library employees Nicola White (Business Services Coordinator) and Mark Swenson (IT Manager). Present was Steve Giczewski from the Winnetka Caucus. Present was Winnetka resident Marc Hecht.

III. Public Comments

No public comments.

IV. Approval of Minutes

- Approve Minutes of the March 21, 2023 Regular Meeting

President Mitchell announced the approval of the March 21, 2023 Regular Meeting Minutes.

V. Financial Report

Trustee Vandergrift and Director Dombrowski presented the March 2023 Financial Statements.

VI. Library Report

LIBRARY DIRECTOR'S REPORT:

Director Dombrowski presented the March 2023 Director's Report, which is included in the April 2023 Board Packet.

BOARD PRESIDENT'S COMMENTS:

President Mitchell met with the presidents of other taxing bodies for their quarterly connect and had a tour of the new addition being built at New Trier and discussed:

- The storm water management project
- The construction at Greely and Hubbard Woods starting this summer
- The first day of school will be after Labor Day
- The Park District's open houses about the lake front

VII. **Liaisons to Other Organizations-Reports**

- *Winnetka Village*- President Mitchell reported that there has been a lot of discussion about development of the lake front and the comprehensive plan.
- *Northfield Village*- Trustee Munoz was absent, Trustee Shankar confirmed that the librarians will be having a booth at the Family Fun Fair.

VIII. **Unfinished Business**

- *Library Park Sign Update*
Director Dombrowski asked the trustees about sign placement; they agreed to place it closer to the road than the previous sign.
- *Board Officer Interest*
The trustees discussed their interest in officer positions and will vote at the May 15, 2023 Regular Meeting.

IX. **New Business**

- *Strategic Planning Quarterly Update*
Director Dombrowski presented the strategic plan updates from the third quarter of the 2022/2023 fiscal year.
- *Kenilworth Service Contract Renewal and Vote*
The Board discussed the Kenilworth Service Contract Renewal and decided to discuss further at the May 1, 2023 Special Meeting following the Kenilworth Library Board Meeting on April 27, 2023.

X. **Communications**

- *A special meeting will be held to discuss the Decennial Committee, draft FY23-24 budget, and Kenilworth contract on Monday, May 1 at 7 p.m. at the Winnetka Library.*
- *The next regular meeting will be held on Monday, April 17th at 7 p.m. at the Winnetka Library.*

XI. Public Comments

Winnetka resident Marc Hecht commented on the facility development plans.

XII. Adjourn to Closed Session

- **Closed Session**

5 ILCS 120/2(c)(5): To consider the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

A MOTION to adjourn to closed session was made by Trustee Kinnich.

The MOTION passed on a voice vote and President Mitchell adjourned to closed session at 8:40 p.m.

XIII. Return to Open Session

XIV. Vote to Approve Moving Forward with Engberg Anderson Contract for Architectural Design

A MOTION to Approve Moving Forward with Engberg Anderson Contract for Architectural Design was made by Trustee Gosselin.

ROLL CALL VOTE:

AYES: Trustees Vandergrift, Kinnich, Shankar, Sundell, Gosselin

ABSENT/ABSTAINING: Trustee Munoz

NAYS: 0

MOTION CARRIED

XV. Adjournment

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Gosselin.

The MOTION passed on a voice vote and President Mitchell adjourned the meeting at 9:34 p.m.

Respectfully submitted,

Nicola White
Recording Secretary

 Melissa Mitchell, President

 Thomas Sundell, Secretary