

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES**

September 19, 2022

I. Call to Order

The meeting was held at the Northfield Library, 1785 Orchard Ln, Northfield, Illinois. President Mitchell called the meeting to order at 7:17 p.m. A quorum was present.

II. Roll Call

Present: Trustees Sarah Munoz, Thomas Sundell, Katherine Casale MacNally, Travis Gosselin, and Board President Melissa Mitchell; and Library Director Monica Dombrowski.

Absent: Trustee Deborah Vandergrift

Present were library employees Nicola White (Business Services Coordinator), Mark Swenson (Information Technology Manager), and Courtney Volny (Customer Relations Manager). Present were Winnetka residents Jeffrey Liss and Marc Hecht. Present was Northfield resident Ranjini Shankar.

III. Organizational Meeting of the Library Board

- *Resolution to Appoint a New Trustee*

A MOTION to Approve the Resolution to Appoint a New Library Trustee was made by Trustee Casale MacNally.

The MOTION passed on a voice vote.

- *Oath of Office*

Trustee Sundell swore in incoming Trustee Shankar.

IV. Public Comments

Winnetka resident Jeffrey Liss commented on the proposed revised Circulation Policy.

V. Approval of Minutes

- Approve Minutes of the August 15, 2022 Regular Meeting

President Mitchell announced the approval of the August 15, 2022 Regular Meeting Minutes.

VI. Financial Report

Director Dombrowski presented the August 2022 Financial Statements.

VII. Library Report

LIBRARY DIRECTOR'S REPORT:

Director Dombrowski presented the August 2022 Director's Report, which is included in the September 2022 Board Packet.

BOARD PRESIDENT'S COMMENTS:

President Mitchell commented:

- The library is seeking as much input as possible from the community on the draft space plans that Engberg Anderson has put together for both buildings and she encouraged residents to visit the library website to provide feedback.

VIII. Liaisons to Other Organizations-Reports

- *Winnetka Village*- President Mitchell reported that on September 22, 2022 the Village is holding an input session at the Community House to obtain resident input on the Winnetka Futures 2040 plan. She also reported that Bike Winnetka and Fall Fest are this weekend; the library will be present at Fall Fest. Trustee Casale MacNally reported that the Village Council is holding a hearing on gun policies in Winnetka on September 20, 2022.
- *Northfield Village*- Trustee Munoz reported that Northfield Village has been performing landscaping improvements in the Village Center, including the library grounds. She also reported that there will be an Autumn Market through the Northfield Park District on November 11, 2022 from 4 p.m. – 9 p.m. and November 12, 2022 from 10 a.m. – 5 p.m. There will also be a Boo Bash on October 28, 2022 from 6 p.m. – 7:30 p.m.

IX. Unfinished Business

X. New Business

- *Reconsideration of Committees*
The Board discussed the logistics surrounding Board Committees and will seek guidance from outside council and determine how to proceed.
- *Adopt Ordinance Confirming Plans for Property Purchase & Proposing Finance Plan*
A MOTION to Adopt the Ordinance Confirming Plans for Property Purchase & Proposing Finance Plan was made by Trustee Casale MacNally.

ROLL CALL VOTE:

AYES: Trustees Munoz, Sundell, Casale MacNally, Gosselin, Shankar

NAYS:

ABSENT/ABSTAINING: Trustee Vandergrift

MOTION CARRIED

- *Adopt Ordinance Requesting Transfer of Property from Winnetka Park District to Library District*

A MOTION to Adopt the Ordinance Requesting Transfer of Property from Winnetka Park District to Library District was made by Trustee Gosselin.

ROLL CALL VOTE:

AYES: Trustees Shankar, Gosselin, Casale MacNally, Sundell, Munoz

NAYS:

ABSENT/ABSTAINING: Trustee Vandergrift

MOTION CARRIED

- *Discussion & Approval of Revised Collection Development Policy*

A MOTION to Approve the Revised Collection Development Policy was made by Trustee Casale MacNally.

The MOTION passed on a voice vote.

- *Discussion & Approval of Revised Reconsideration of Materials Policy*

A MOTION to Approve the Revised Reconsideration of Materials Policy as amended during the meeting was made by Trustee Casale MacNally.

The MOTION passed on a voice vote.

- *Discussion & Approval of Revised Gift Policy*

A MOTION to Approve the Revised Gift Policy as amended during the meeting was made by Trustee Casale MacNally.

The MOTION passed on a voice vote.

- *Discussion & Approval of Revised Circulation Policy*

The Board discussed further revisions to the Revised Circulation Policy and will review it again at the October board meeting.

XI. Communications

- *The next regular meeting will be held on Monday, October 17th at 7 p.m. at the Winnetka Branch.*

XII. Public Comments

Winnetka resident Jeffrey Liss commented on the Board Committees, Library Park land, and the revised Reconsideration of Materials Policy.

Winnetka resident Marc Hecht commented on the proposed revised Circulation Policy.

XIII. Adjournment

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Casale MacNally.

President Mitchell adjourned the meeting at 9:25 p.m.

Respectfully submitted,

Nicola White
Recording Secretary


Melissa Mitchell, President


Thomas Sundell, Secretary