

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT  
MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES**

December 13, 2021

**I. Call to Order**

The meeting was held virtually via ZOOM due to the COVID-19 pandemic. Vice President and Acting President Gosselin called the meeting to order at 7:01 p.m. A quorum was present.

**II. Roll Call**

Present: Trustees Sarah Munoz, Melissa Mitchell, Todd Van Neck, Deborah Vandergrift, Thomas Sundell and Vice President and Acting President Travis Gosselin; and Library Director Monica Dombrowski.

Absent:

Present were library employees Nicola White (Business Services Coordinator) and Mark Swenson (Information Technology Manager). Present were Winnetka residents John Peterson, David Seaman, Marc Hecht, and Jeffrey Liss. Present was Chris McClure from McClure, Inserra & Co.

**III. Organizational Meeting of the Library Board**

- *Resolution to Accept a Resignation and Declare a Vacancy*

A MOTION to Approve the Resolution to Accept a Resignation and Declare a Vacancy was made by Trustee Gosselin.

ROLL CALL VOTE:

AYES: Trustees Munoz, Gosselin, Mitchell, Van Neck, Vandergrift, and Sundell

NAYS:

ABSENT/ABSTAINING:

MOTION CARRIED

- *Discussion and Vote to Appoint New Board President*

Trustee Mitchell expressed interest in stepping into the Board President role.

A MOTION to nominate Trustee Mitchell as Board President was made by Trustee Gosselin.

ROLL CALL VOTE:

AYES: Trustees Munoz, Gosselin, Van Neck, Vandergrift, and Sundell

NAYS:

ABSENT/ABSTAINING: Trustee Mitchell

MOTION CARRIED

**IV. Public Comments**

Winnetka resident John Peterson thanked the Board and staff for their partnership with the Park District and expressed interest in having a focused discussion regarding the new strategic plan.

Winnetka resident David Seaman expressed interest in having a focused discussion regarding their plans for investing in the Winnetka beach fronts.

Winnetka resident Marc Hecht commented on Jean-Paul Ruiz-Funes' resignation from the Board.

The Board received an anonymous comment on the library's COVID-19 mask policy.

Winnetka resident Jeffrey Liss recognized Jean-Paul Ruiz-Funes' time and contributions on the Board.

**V. Approve Minutes**

- Approve Minutes of the November 22, 2021 Regular Meeting

President Mitchell announced the approval of the November 22, 2021 Regular Meeting Minutes.

**VI. Financial Report**

Director Dombrowski and Trustee Vandergrift presented the November 2021 Financial Statements.

**VII. Library Report**

LIBRARY DIRECTOR'S REPORT:

Director Dombrowski presented the November 2021 Director's Report, which is included in the December 2021 Board Packet.

**VIII. Liaisons to Other Organizations-Reports**

- *Winnetka Village*- President Mitchell reported that the village is moving forward with the comprehensive plan, has renewed their agreement with Morton Salt, and has adopted the new village budget.
- *Northfield Village*- Trustee Munoz stated that there was nothing new to report.

**IX. Unfinished Business**

**X. New Business**

- *FY20/21 Audit Results (Chris McClure, McClure, Inserra & Co)*  
Chris McClure from McClure, Inserra & Co presented the audit results for Fiscal Year 2020-2021. The District was given a clean opinion.
- *Discussion on Return to In-Person Board Meetings*  
A MOTION was made by President Mitchell to return to in-person board meetings.

AN AMENDED MOTION was made by Trustee Gosselin to delay the discussion of returning to in-person meetings until the January meeting.

The AMENDED MOTION passed on a voice vote.

**XI. Communications**

- *The next regular meeting will be held on Monday, January 17<sup>th</sup> at 7 p.m. via Zoom*
- *The library will be closed on Christmas Eve (12/24), Christmas Day (12/25), New Year's Eve (12/31) and New Year's Day (1/1)*

**XII. Public Comments**

Winnetka resident Marc Hecht commented on virtual vs. in-person meetings.

**XIII. Adjournment**

There being no further business to come before the Board, a MOTION to adjourn was made by Trustee Sundell.

The MOTION passed on a voice vote and President Mitchell adjourned the meeting at 8:02 p.m.

Respectfully submitted,

Nicola White  
Recording Secretary

  
[Melissa Mitchell \(Jan 18, 2022 17:43 CST\)](#) Melissa Mitchell, President

*Thomas Sundell*  
[Thomas Sundell \(Jan 19, 2022 18:03 CST\)](#) Thomas Sundell, Secretary