

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES**

December 16, 2019

I. Call to Order

The meeting was held at the Winnetka Library, 768 Oak Street Winnetka, Illinois. President Ruiz-Funes called the meeting to order at 7:00 p.m. A quorum was present.

II. Roll Call

Present: President Jean-Paul Ruiz-Funes, and Trustees Suzie Shoup, Brian Johnson, Travis Gosselin, Katherine Casale MacNally, Raheela Anwar and Deborah Vandergrift; and Library Director Rebecca Wolf.

Absent:

Present were library employees; Nicola White (Administrative Assistant), Emily Compton-Dzak (Assistant Director and Head of Adult Services), Sarah Quish (Head of Communications & Marketing), Mark Swenson (Head of Information Technology), Stephanie Girardi (Collection Services Acquisitions Associate) and Sydney Clark (Library Associate). Present were Winnetka residents Jeffrey Liss and Joan Esposito. Present were Northfield residents Sue Kelly, Lois Neustadt, Bill Frazier, Carol Ritchell, Si Young and Bill Kelly. Present were Wilmette residents Joan Scaccia and Raymond Rearny. Present was Northbrook resident Susan Kelly. Present was Angélique Burbach from the Winnetka Caucus Council.

III. Public Comments

Northfield resident Sue Kelly thanked the District for extending the library's hours for Loyola Academy's finals week.

Northbrook resident Susan Kelly expressed her concern with the results from the District's employee engagement survey.

Northfield resident Lois Neustadt expressed her unhappiness with the Library Director.

Northfield resident Carol Ritchell shared a comment from Northfield resident Linda Stolberg and also expressed her own unhappiness with the trustees and Library Director.

IV. Presentation and Discussion of the Winnetka Caucus 2019 Planks

Angélique Burbach from the Winnetka Caucus Council presented a summary of the results from the 2019 Caucus Survey.

V. Vote to Approve Minutes of November 18, 2019 Regular Meeting

A MOTION was made by Trustee Anwar to approve the Minutes of November 18, 2019 Regular Meeting and seconded by Trustee Johnson.

The MOTION passed on a voice vote.

VI. Financial Report

Director Wolf presented the November 2019 Financial Statements.

A MOTION was made by Trustee Anwar to approve the November 2019 Financial Statements and seconded by Trustee Gosselin.

The MOTION passed on a voice vote.

VII. Library Report

BOARD PRESIDENT'S REPORT:

President Ruiz-Funes had nothing new to report.

LIBRARY DIRECTOR'S REPORT:

Director Wolf reported:

- Former Adult Services Librarian Steve Kline is returning to the District as the Adult Programming Librarian II.
- The District received lovely impact stories about Youth Librarians Lindsay Goldstein and Maddy Belk.
- Head of Information Technology Mark Swenson and Assistant Director Emily Compton-Dzak are working to establish a timeline for a new phone system; the current phone contract is up in May.
- The District continues to see high attendance for Storytimes.
- Head of Communication and Marketing Sarah Quish attended the 2019 Library Marketing and Communications Conference.
- Next Fireside Chat will be on January 7, 2020 featuring Head of Circulation Katie Cangelosi.

VIII. Liaisons to Other Organizations-Reports

- *Winnetka Village*- Trustee Johnson reported that the village posted the budget.
- *Northfield Village*- Trustee Shoup reported that Northfield voted no to the sale of cannabis.

IX. Unfinished Business

- *Report on Community Engagement and Responsiveness*
Director Wolf presented the November 2019 Monthly Report on Community Engagement and Responsiveness.
- *Discussion of Strategic Plan*
President Ruiz-Funes suggested postponing the discussion of the Strategic plan until the January meeting.

X. New Business

- *Presentation and Discussion of Collection Development Strategy*
Collection Development Librarians Kate Fuentes and Nick Mall presented the District's Collection Development Strategy.

XI. Communications

- *The District will be closed Tuesday, December 24 and Wednesday, December 25 in observance of the Christmas holiday. The District will be closed on Tuesday, December 31 and Wednesday, January 1 in observance of the New Year's holiday.*

XII. Public Comments

Northfield resident Bill Frazier commented that it is improper for a former trustee to discuss personnel issues that were reviewed during closed session meetings.

Northfield resident Si Young asked about the difference in popularity of print and digital materials.

Winnetka resident Joan Esposito expressed her concern regarding the availability of digital materials.

Winnetka resident Jeffrey Liss commented on the weeding of materials throughout the consortium.

Northbrook resident Susan Kelly discussed collection data and the District's employee engagement survey.

Northfield resident Lois Neustadt commented on the fireside chats, collection development strategy, and the effectiveness of the Library Director.

XIII. Adjourn to Closed Session

A MOTION was made by Trustee Johnson to adjourn to Closed Session per 5 ILCS 120/2(c)(1): To consider the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the library district, and seconded by Trustee Casale MacNally.

The MOTION passed on a voice vote and President Ruiz-Funes adjourned to a Closed Session at 8:36 p.m.

XIV. Return to Open Session

XV. Adjournment

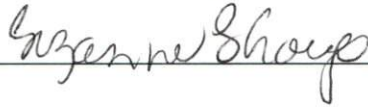
There being no further business to come before the Board, President Ruiz-Funes adjourned the meeting at 10:56 p.m.

Respectfully submitted,

Nicola White
Recording Secretary



Jean-Paul Ruiz-Funes, President



Suzanne Shoup, Secretary