

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

February 19, 2024

I. Call to Order

The meeting was held at the Winnetka Library, 768 Oak St., Winnetka, Illinois. President Mitchell called the meeting to order at 7:10 p.m. A quorum was present.

II. Roll Call

Present: Trustees Travis Gosselin, Sarah Munoz, Ranjini Shankar, Thomas Sundell, Matt Kinnich, and Board President Melissa Mitchell; and Library Director Monica Dombrowski.

Present were library employees Mark Swenson, Laura Munoz, and Luvia Melero. Present were Shaun Kelly, Jason Cooper, and Pearl May of Engberg Anderson Architects.

III. Public Comments

No public comments.

IV. Approval of Minutes

Approve minutes of the January 22, 2024 regular meeting.

President Mitchell announced approval of the January 22, 2024 Regular Meetings Minutes.

V. Financial Report

Trustee Munoz presented the October 2023 Financial Statement.

VI. Library Reports

Library Director's Report

Director Dombrowski presented the January 2024 Director's Report, which was included in the board packet for February 19, 2024.

Board President's Report

President Mitchell had nothing to report.

VII. Liaison Reports

Winnetka Village – Trustee Gosselin had nothing to report. Director Dombrowski stated that she met with the new executive director of the Park District to coordinate partnering on events.

Northfield Village – Trustee Kinnich had nothing to report but will attend the village's Feb. 20 meeting.

VIII. Unfinished Business

- *Update on the Northfield Library Renovation Project*
Shaun Kelly of Engberg Anderson, assisted by Jason Cooper of that firm, presented the architectural package and adjusted project timeline, as well as discussed with the Board the storm water issue for the Northfield Library site (the building being grandfathered as it is out of compliance with the current village ordinance, which would be triggered by new construction). Agreement that further discussion with the Village of Northfield is needed to resolve how to handle the storm water requirements.

IX. New Business

- *Introduction of New Library Staff*
Director Dombrowski introduced Laura Munoz, the new Digital Services Manager, and Luvia Melero, the new Business Manager, to the Board.

X. Communications

The next regular meeting of the board will be held on Monday, March 18th at 7 p.m. at the Northfield Library.

XI. Public Comments

No comments

XII. Adjournment

There being no further business to come before the Board, a Motion was made by Trustee Sundell.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 8:15 p.m.

Respectfully submitted,

Thomas Sundell
Board Secretary

Melissa Mitchell Melissa Mitchell, President

Thomas K Sundell Thomas Sundell, Secretary

